

6/ Code of Conduct

Code of Conduct

With the safety of our families a number one priority, Peninsula Ballet School is very serious about upholding Child Protection laws and policies within the studio as well as at public performances and in the online arena.

To ensure a happy and positive experience for all involved, it is important that students, parents, including legal guardians or carers, extended friends and family members and staff understand and comply with the below conduct:

Student and Parent/Carer Conduct

- Demonstrate respect for teachers, parents, staff and other students at all times. No bullying, gossip or isolation of other students. In the case of a parent, carer, family, friend, or student showing disrespect, inappropriate, aggressive or defamatory behaviour to any parent, staff member or student, this will not be tolerated and a meeting will be called immediately. Following a formal meeting, disciplinary action may be taken, including dismissal
- Serve as a role model to younger dancers at all times, including appropriate language and behaviour
- Present to class in a tidy and well-groomed manner
- Show respect and care for studio equipment, facilities and costumes
- Attend class regularly unless ill or injured, or in the event of a family emergency
- Honour prior commitments made to the studio and school, by attending classes, rehearsals and performances
- Parents/carers/family to understand and support the Peninsula Ballet School approach by encouraging children to show commitment and positivity while working to the best of their own ability
- Refrain from taking photographs or video without permission
- Parents/carers/family to take responsibility to read email or other communications and updates, to keep up to date with activities and important information
- Ask for help if you need it - we are here for you. Raise any concerns with a teacher or staff member through reception or with the principal
- A breach of the Code of Conduct will result in a written warning. Further breaches may result in immediate cancellation of enrolment or termination of contract

6/ Code of Conduct Continued

Social Media

Peninsula Ballet School's Social Media policy refers to all social networking sites, video/photo sharing sites, blogs, micro-blogs, wikis, podcasts, forums, instant messaging and geo-spatial tagging.

Please remember that your anonymity on Social Media is never guaranteed. Your behaviour on Social Media must remain in keeping with Peninsula Ballet School's Code of Conduct.

Any comments or posts perceived to be obscene, defamatory, threatening, harassing, discriminatory or hateful towards staff, students or families of PBS may subject the owner to disciplinary or legal action.

No content revealing or referring to sensitive studio information is allowed to be shared online. Intellectual property laws must be observed.

We discourage parents, students and teachers from becoming 'friends' or 'followers' on Social Media. You may not post photographs/videos that feature Peninsula Ballet School dancers other than your own online without the proven consent of their parent/guardian.

Parent/Guardian Responsibilities

We are unable to take responsibility for students before and after their scheduled classes and **it is the responsibility of the parent to ensure their child is picked up and dropped off on time, minors cannot be left unattended** by you, in the reception area. Students must not leave the studio without being accompanied by an adult, so you must enter the studio to collect them. In the case of an emergency or unavoidable delay, please contact the studio immediately to inform us of the situation so we can keep your child calm and safe until they can be collected.

No classes (including private lessons) or teachers are to be disturbed unless it is an emergency. Parents are not to approach teachers or students during class. All parents must wait in the waiting areas or outside of the studios until classes have been dismissed.

Any questions or complaints must go through reception or the Principal – parents and students are not permitted to contact Peninsula Ballet School's teachers via phone, in person, or via email / social networking with studio issues unless it has been broached with the principal first. Personal meetings with the studio principal can happily be arranged via email to catemepbs@gmail.com or phoning the principal on 0407302441